

APHA Executive Board Meeting – September 11, 2017

Agenda Item (Time)	Presenter	Action Items	Deadline
<p><u>Monday, September 11, 2017</u></p> <p>1. Welcome/Roll Call/Opening Remarks:</p> <p>The Chair welcomed Executive Board members to the meeting, read the roll and made brief opening remarks.</p> <p>The Executive Board took a few moments to remember their colleague, André G. Stanley, MPH, who passed away unexpectedly in August, 2017. APHA President Elect, Dr. Joseph Telfair represented the Association by speaking at Mr. Stanley's funeral and hand delivered a letter of condolence to his family.</p>	<p>José Ramón Fernández-Peña, MD, MPA, Chair</p>		
<p>2. Approval of the Agenda:</p> <p>The Chair called for a motion to approve the July meeting agenda. The motion was moved and seconded, and hearing no discussion, the Chair called for a vote.</p> <p>Outcome: The motion was approved by acclamation</p>	<p>José Ramón Fernández-Peña, MD, MPA, Chair</p>		
<p>3. Approval of the Consent Agenda:</p> <p>The Chair called for a motion to approve the items on the consent agenda. Items included the May and July EB meeting minutes, leadership appointments, and the approval of new agency members. The motion was moved and seconded, and the Chair called for questions/comments concerning the consent agenda.</p> <p>Hearing no questions/comments, the Chair called for a vote.</p> <p>Outcome: The motion was approved by acclamation</p>	<p>José Ramón Fernández-Peña, MD, MPH, Chair</p>		

<p>5. Report of the Treasurer:</p> <p><i>Purpose</i> - The Treasurer provided the Board with an update on the close of APHA's FY 2017, and provided an update on the status of FY 2018 (as of July 31, 2017).</p> <p>Mr. Hernandez reported that APHA ended FY 2017 with a net income from operations of \$293,616. He said when you add in APHA's investment income appreciation/depreciation the Association ended FY 2017 with a profit of \$577,377 (\$511,377 over budget).</p> <p>Mr. Hernandez reported that one of the main reasons APHA ended FY 2017 in the black was due to a \$200,000 book sale, which occurred in the last couple weeks of June.</p> <p>Mr. Hernandez then discussed FY 2018 (through July, 2017). He said through the first month of the fiscal year, the Change in net assets including investment appreciation/depreciation in the month of July was \$1,717,144. He said this is over budget by \$527,700. He went on to explain, APHA takes in more revenue in the first half of the year due in large part to registration for the Annual Meeting.</p> <p>Mr. Hernandez concluded his remarks by discussing the FY 2017 and APHA 403b plan audits. He said the EB will be asked to approve the audited financials at the Nov. meeting of the EB.</p> <p>Mr. Hernandez then took questions from the Board concerning his presentation.</p>	<p>Benjamin Hernandez, MBA, Treasurer, and Kemi Oluwafemi, MBA, CPA, Chief Financial Officer</p>		
<p>6. Association Update:</p> <p><i>Purpose</i>, the Executive Director will share important information concerning the Association since the July Executive Board meeting and discuss upcoming APHA activities.</p> <p>Dr. Benjamin began his presentation by discussing membership; he said the Association currently has 143</p>	<p>Georges Benjamin, MD, Executive Director</p>		

agencies members and because of the new agency membership model approved by the Governing Council 74 individual agency members.

He then turned his attention to the Schools and Programs of Public Health initiative. He said he's had direct discussions with 20 institutions (3 have no interest in participating, 4 can't afford to participate in the program, 9 are interested with ongoing discussion, and 4 are in process to sign-on) which would total about 800 members. Dr. Benjamin then discussed APHA retention efforts; he said membership is relatively stable when compared to the July 2016 membership numbers.

Dr. Benjamin then discussed APHA development efforts and grants and contract. He said several foundations have agreed to support the Annual Meeting; organizations include The Kresge Foundation, DeBeaumont Foundation, and Aetna Foundation. He said the Robert Wood Johnson Foundation has agreed to support a climate change AJPH supplement. He said he's approached the Rockefeller Foundation to also support the supplement. Finally he discussed his work with the W.K. Kellogg Foundation regarding their Truth Racial Healing and Transformation initiative.

Dr. Benjamin then discussed APHA's potential federal grant opportunities through the CDC, he said the Association submitted proposals for three projects including, dissemination of community guide recommendations on built environment to transportation planning agencies; enhancing and supporting core public health capacity in Puerto Rico and the Virgin Islands; and an APJH theme issues: Methods, Metric, and Indicators for Measuring Health Disparities. He said APHA will know if it receives the funding by the end of September.

Dr. Benjamin then discussed his efforts to raise money for expanding APHA's climate change and health initiatives. He said he continues to speak with potential funders, and will provide the EB with a status update at the Nov. meeting.

APHA Executive Board Meeting – September 11, 2017

Dr. Benjamin then discussed the 2017 Annual Meeting, he outlined some of the factors that could affect attendance (hurricane Harvey, Irma and others, and federal/state government participation). He then discussed Atlanta's smoking and gun policies (GA is an open carry State and not 100% smoke free).

He said registration and exhibit numbers are on track to meet their targets, and he will continue to monitor the situation. He discussed the General Sessions, and informed the Board that APHA Live will be available again this year, and it will be available to purchase in late September. He then touched on the events that EB members are expected to attend at the Annual Meeting.

He reported, Tom Quade will give his Presidents Award to Dr. Bill Keck, and he will give his Executive Directors Award to Dr. Ayman El-Mohandes. He then invited APHA's Director of Government Affairs, Don Hoppert to discuss the nominees and process for voting for the APHA Distinguished Public Health Legislator of the Year Award.

Dr. Benjamin then discussed APHA's policy and advocacy activities since the July meeting of the EB. He said the Association believes any effort to repeal the ACA is probably on hold for now. He said APHA is strongly supportive of a bipartisan agreement to fix the ACA. Dr. Benjamin concluded his remarks by assuring Board Members APHA is actively supporting the reauthorization of SCHIP.

Dr. Benjamin then took questions related to his presentation from the Board. Dr. Benjamin answered questions related to the Legislator of the year Award, the Annual Meeting, and the Schools and Programs of Public Health Bulk Membership initiative. Dr. Benjamin explained that the Association has relaxed some of the rules surrounding the pilot program to allow schools and programs to enroll some of their students instead of all of their students. He said he is working with the membership department to develop policies/procedures to accommodate those requests.

APHA Executive Board Meeting – September 11, 2017

<p>Also, the EB agreed that a time commitment of ~1 hour to complete the online survey was reasonable. The online questionnaire will be sent to the Board in late-September/early-October so EB members can complete by mid-October. This will enable the Governance Committee to provide a summary and report the findings for discussion at the November EB Meeting.</p>			
<p>8. Report of the Governing Council:</p> <p><i>Purpose</i>, the Speaker discussed the 2017 Annual Meeting, including proposed bylaws amendments (including the Caucus Collaborative). The Speaker also reviewed the updated Executive Board JPC appeal policy.</p> <p>Dr. Giloth outlined the four issues she wanted to discuss with the Executive Board. The first issues was related to Caucuses, the second issue had to do with possible bylaws amendments, the third item was EB approval of the revised EB appeal of a JPC recommendation, and the final item addressed Governing Council activities at the Annual Meeting.</p> <p>Dr. Giloth said she worked with Ben King, the Caucus Collaborative Chair and Fran Atkinson, Deputy Director of Membership Services over the summer to understand where the caucuses and the collaborative are with regard to representation on the Executive Board and the Governing Council. She said, not only are there differences of opinion among the caucuses but there are currently challenges with regard to the ability of the collaborative to identify individuals willing to take on leadership roles.</p> <p>Dr. Giloth said she prepared a list of leadership options and shared this with collaborative members on a recent phone call. She said Representatives are to take the list back to their caucus for feedback. She concluded by saying, Mr. King will organize another call of the Collaborative at the end of September to see if there is a consensus. Dr. Giloth concluded by saying she'll have more information for the EB at the Nov. meeting.</p>	<p>Barb Giloth, DrPH, MPH, Speaker</p>		

APHA Executive Board Meeting – September 11, 2017

Dr. Giloth then discussed the proposed amendments to the APHA bylaws. Amendments include changes to the definition of an Agency Member, the role of APHA President, the deletion of Unaffiliated Members as a voting member of the Governing Council, and the additional of SPIG representation on the Governing Council as a voting member.

Dr. Giloth then discussed the revised EB appeal of a JPC recommendation; she said the appeal process was significantly revised to eliminate the confusion about the appeal process. She said the JPC co-chairs reviewed the policy and agree with the suggested revisions. Dr. Giloth then made a motion that the Executive Board accept the revised Executive Board appeal process of a JPC recommendation.

Hearing the motion, the chair called for a second, the motion was seconded and the chair called for discussion. After a brief period of discussion, the chair called for a vote.

Outcome: the motion was approved by acclamation.

Dr. Giloth concluded her presentation by discussing the Governing Council activities at the 2017 Annual Meeting. She said she is finalizing the agenda, and she'll share it with the Board once it's available. She also discussed the GC breakout session (Sun., Nov. 5); she said she's happy to report the session will now include the ISC and CoA. Dr. Giloth said she will once again call upon EB members to serve as facilitators for the breakout session.

Dr. Giloth then took questions from the Board; questions were related to the Caucus Collaborative, bylaws amendments and Governing Council Activities at the Annual Meeting.

9. New Business:

Dr. Fernández-Peña made the following announcements to the EB:

- Nominations for 2017 – 2018 EB Chair/Vice Chair are due to Dr. Fernández-Peña on Oct. 6, 2017

José Ramón Fernández-Peña, MD, MPH, Chair

APHA Executive Board Meeting – September 11, 2017

<ul style="list-style-type: none"> • Executive Board committee reports are due to Dr. Fernández-Peña on Oct. 6, 2017. • He said, Dr. Gail Bellamy and the Personnel Committee are looking at the timing of some metrics and information for the annual evaluation of the Executive Director. The timing of the checkpoints and/or the evaluation may change to streamline the process, which will be discussed at the Nov. EB Meeting. 			
<p>10. Motion to adjourn:</p> <p>The Chair called for a motion to adjourn. The motion was moved and seconded, and hearing no discussion, the Chair called for a vote.</p> <p>Outcome: The motion passed by acclamation.</p> <p>The next meeting of the Executive Board will take place on Nov. 2 & 3, 2017 in Atlanta.</p>	<p>José Ramón Fernández-Peña, MD, MPH, Chair</p>		