

**Audited Financial Statements  
& Other Financial Information**

**AMERICAN PUBLIC HEALTH ASSOCIATION**

*June 30, 2016*

# American Public Health Association

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T A T E



T R Y O N

A Professional Corporation

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and Consultants

## Independent Auditor's Report on the Financial Statements

To the Executive Board  
American Public Health Association

We have audited the accompanying financial statements of American Public Health Association (the Association), which comprise the statements of financial position as of June 30, 2016 and 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Association as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

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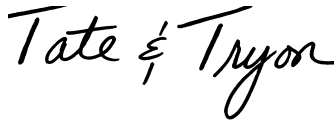
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***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a separate report dated September 19, 2016 on our consideration of the Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control over financial reporting and compliance.

The image shows a handwritten signature in black ink that reads "Tate & Tryon". The signature is written in a cursive, flowing style.

Washington, DC  
September 19, 2016

# American Public Health Association

## Statements of Financial Position

<i>June 30,</i>	2016	2015
<b>Assets</b>		
Cash and cash equivalents	\$ 8,017,654	\$ 7,950,631
Investments	8,052,889	7,989,548
Accounts receivable:		
Trade receivables	222,348	178,614
Grant and contract receivables	475,244	786,256
Less allowance for doubtful accounts	(12,047)	(21,638)
	<b>685,545</b>	943,232
Publications inventory, net of allowance for obsolescence of \$31,585 and \$79,086 for 2016 and 2015, respectively	217,711	209,424
Prepaid expenses and deposits	877,708	792,191
Property and equipment	9,753,713	10,303,735
<b>Total assets</b>	<b>\$ 27,605,220</b>	<b>\$ 28,188,761</b>
<b>Liabilities and Net Assets</b>		
Liabilities		
Accounts payable and accrued expenses	\$ 1,231,567	\$ 1,113,783
Deferred revenue:		
Membership dues	1,351,141	1,436,387
Convention	1,197,587	1,236,614
Kellogg grant	157,645	400,000
Other	834,347	508,883
Subscription fees	484,347	495,136
	<b>4,025,067</b>	4,077,020
Bond payable	5,959,876	6,389,830
Total liabilities	<b>11,216,510</b>	11,580,633
Net assets		
Unrestricted:		
Undesignated	14,749,311	14,966,980
Board designated	375,641	379,289
	<b>15,124,952</b>	15,346,269
Temporarily restricted	637,579	639,200
Permanently restricted	626,179	622,659
Total net assets	<b>16,388,710</b>	16,608,128
<b>Total liabilities and net assets</b>	<b>\$ 27,605,220</b>	<b>\$ 28,188,761</b>

See notes to the financial statements.

# American Public Health Association

## Statements of Activities

<i>Year Ended June 30,</i>	2016	2015
<b>Unrestricted activities</b>		
Revenue		
Convention	\$ 6,299,984	\$ 6,067,856
Grants and contracts	3,599,269	3,866,831
Membership dues	2,884,254	2,869,608
Subscription fees and royalties	1,782,116	1,829,696
Book sales	799,748	909,322
Rental income	339,476	333,633
Advertising	279,974	217,036
Other programs	110,495	102,191
Contributions	99,490	78,896
Interest and dividends - operating accounts	11,290	2,011
	<b>16,206,096</b>	<b>16,277,080</b>
Net assets released from restrictions - satisfaction of program restrictions	<b>182,268</b>	233,949
Total unrestricted revenue and support	<b>16,388,364</b>	<b>16,511,029</b>
Expense		
Program services		
Scientific and professional affairs	3,572,503	3,477,325
Convention	2,918,347	2,888,825
Periodicals	2,556,542	2,651,275
Government relations and affiliate affairs	1,436,922	1,358,097
Membership services	1,071,982	1,058,393
Books	1,042,108	946,502
Kellogg grant	400,000	595,391
Award programs	45,872	25,536
Total program services	<b>13,044,276</b>	<b>13,001,344</b>
Supporting services		
Management and general	2,863,010	2,891,721
Communications	455,234	464,239
Fund raising	294,159	294,826
Total supporting services	<b>3,612,403</b>	<b>3,650,786</b>
Total expense	<b>16,656,679</b>	<b>16,652,130</b>
Change in unrestricted net assets before non-operating investment income	<b>(268,315)</b>	(141,101)
Investment income - non-operating	<b>46,998</b>	178,640
Change in unrestricted net assets	<b>(221,317)</b>	37,539
<b>Temporarily restricted activities</b>		
Contributions	165,837	182,322
Interest and dividends	14,810	-
Net assets released from restrictions	<b>(182,268)</b>	(233,949)
Change in temporarily restricted net assets	<b>(1,621)</b>	(51,627)
<b>Permanently restricted activities</b>		
Contributions	3,520	8,395
<b>Change in net assets</b>	<b>(219,418)</b>	(5,693)
Net assets, beginning of year	<b>16,608,128</b>	16,613,821
<b>Net assets, end of year</b>	<b>\$ 16,388,710</b>	<b>\$ 16,608,128</b>

See notes to the financial statements.

# American Public Health Association

## Statements of Cash Flows

<b>Year Ended June 30,</b>	<b>2016</b>	<b>2015</b>
<b>Cash flows from operating activities</b>		
Change in net assets	\$ (219,418)	\$ (5,693)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	742,326	635,329
Net loss (gain) on investments	29,729	(83,270)
Changes in assets and liabilities:		
Accounts receivable	257,687	(504,345)
Publications inventory	(8,287)	(39,115)
Prepaid expenses and deposits	(85,517)	996,590
Accounts payable and accrued expenses	117,784	(206,828)
Deferred revenue	(51,953)	(108,252)
<b>Total adjustments</b>	<b>1,001,769</b>	<b>690,109</b>
Net cash provided by operating activities	<b>782,351</b>	<b>684,416</b>
<b>Cash flows from investing activities</b>		
Purchases of investments	(364,026)	(1,350,559)
Proceeds from sales of investments	270,956	1,262,066
Purchases of property and equipment	(192,304)	(1,468,771)
Net cash used in investing activities	<b>(285,374)</b>	<b>(1,557,264)</b>
<b>Cash flows from financing activities</b>		
Principal payments on bond payable	(429,954)	(421,994)
<b>Net increases (decrease) in cash and cash equivalents</b>	<b>67,023</b>	<b>(1,294,842)</b>
Cash and cash equivalents, beginning of year	7,950,631	9,245,473
<b>Cash and cash equivalents, end of year</b>	<b>\$ 8,017,654</b>	<b>\$ 7,950,631</b>
<b>Supplemental disclosures of cash flow information</b>		
Cash paid during the year for interest	\$ 120,211	\$ 128,185

See notes to the financial statements.

# American Public Health Association

## Notes to the Financial Statements

### A. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization: American Public Health Association (the Association) is a non-profit membership organization established in 1872 and incorporated in 1918 under the laws of the Commonwealth of Massachusetts. The objective of the Association is to protect and promote personal and environmental health.

Income tax status: The Association is exempt from income taxes on its exempt activities under the provisions of Section 501(c)(3) of the Internal Revenue Code (IRC). However, the Association is subject to income taxes on its net unrelated business income activity (primarily advertising and rental income). In addition, the Association qualifies under Section 509(a)(2) of the IRC as an organization other than a private foundation. .

Basis of accounting: The Association prepares its financial statements on the accrual basis of accounting. Consequently, revenue is recognized when earned and expense when the obligation is incurred.

Use of estimates: The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and cash equivalents: For financial statement purposes, the Association considers all demand accounts, money market funds, and investments with a maturity of three months or less at the time of purchase that are not held by investment custodians to be cash equivalents.

Accounts receivable: Receivables consist primarily of amounts due from the annual convention, publications, and grant and contract activities. The Association's management periodically reviews the status of all accounts receivable balances for collectability, which they determine based on their knowledge of the customer, relationship with the customer, and the age of the receivable. As a result of these reviews, allowances are recorded for customer balances deemed to be potentially uncollectible.

Inventory: Inventory is entirely comprised of publications available for sale, and is valued at the lower of cost (first-in, first-out basis) or market value. Management determines the allowance for obsolete inventory based on quantities on hand and prior year sales. Inventory is written off when deemed not salable.

Property and equipment: The Association capitalizes at cost, all property and equipment purchases of \$1,500 or more. Property and equipment is depreciated using the straight-line method over the following estimated useful lives:

Building	40 years
Building improvements	10 years
Furniture and fixtures	7-10 years
Equipment and software	3-5 years



# American Public Health Association

## Notes to the Financial Statements

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### A. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Tenant improvements are amortized over the lesser of the remaining lease term or the estimated useful lives of the improvements.

Deferred revenue: Deferred revenue consists of grant and contract receipts, member dues, convention fees, and subscription fees received in advance of the periods in which they are to be earned.

Net assets: For the financial statement purposes, net assets are classified as follows:

Unrestricted:

*Undesignated* – represents funds available for the Association's general operations.

*Board designated* – represents funds that have been designated for the awards program by the Association's Board of Directors.

Temporarily restricted – represents the portion of net assets that have been restricted by donors for either specified purposes or timing of use (see Note G).

Permanently restricted – represents the portion of net assets that have been restricted by donors who require the principal of the gift to be maintained in perpetuity with only the earnings to be used for a specified purpose (see Notes F & H).

Contributions: Contributions are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in temporarily or permanently restricted net assets and then reclassified to unrestricted net assets when the restriction expires.

Functional allocation of expense: The costs of providing various program and supporting services have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Subsequent events: Subsequent events have been evaluated through September 19, 2016, which is the date the financial statements were available to be issued.

### B. CREDIT AND MARKET RISK

Credit risk: The Association maintains demand deposits with commercial banks and money market funds with financial institutions. At times, certain balances held within these accounts may not be fully guaranteed or insured by the U.S. federal government. The uninsured portions of cash and money market accounts are backed solely by the assets of the underlying institution. As such, the failure of an underlying institution could result in financial loss to the Association.

Market value risk: The Association also invests funds in a professionally managed portfolio that contains various securities detailed in Note C. Such investments are exposed to various risks, such as fluctuations in market value and credit risk. As a result, the investment balances reported in the accompanying financial statements may not be reflective of the portfolio's value during subsequent periods.

# American Public Health Association

## Notes to the Financial Statements

### C. INVESTMENTS

In accordance with generally accepted accounting principles, the Association uses the following prioritized input levels to measure fair value of investments. The input levels used for valuing investments are not necessarily an indication of risk.

Level 1 – Observable inputs that reflect quoted prices for identical assets or liabilities in active markets, such as stock quotes;

Level 2 – Includes inputs other than level 1 that are directly or indirectly observable in the marketplace, such as yield curves or other market data;

Level 3 – Unobservable inputs which reflect the reporting entity's assessment of the assumptions that market participants would use in pricing the asset or liability including assumptions about risk, such as bid/ask spreads and liquidity discounts.

Investments, recorded at fair value, consist of the following at June 30,:

<b>2016</b>	<b>Total</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
Corporate and government debt securities	\$ 1,664,260	\$ -	\$ 1,664,260	\$ -
Equities	1,143,727	1,143,727		
Mutual funds - fixed income	415,131	415,131		
Mutual funds - equity	237,355	237,355		
Master limited partnership note	60,468	60,468		
Real estate investment trust	18,003	18,003		
	3,538,944	<b>\$ 1,874,684</b>	<b>\$ 1,664,260</b>	<b>\$ -</b>
Money market funds*	3,233,110			
Certificates of deposit*	1,280,835			
	<b>\$ 8,052,889</b>			
<b>2015</b>	<b>Total</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
Corporate and government debt securities	\$ 2,860,549	\$ -	\$ 2,860,549	\$ -
Equities	1,146,095	1,146,095		
Mutual funds - fixed income	407,391	407,391		
Mutual funds - equity	260,301	260,301		
Master limited partnership note	60,280	60,280		
Real estate investment trust	14,361	14,361		
	4,748,977	<b>\$ 1,888,428</b>	<b>\$ 2,860,549</b>	<b>\$ -</b>
Money market funds*	1,920,430			
Certificates of deposit*	1,320,141			
	<b>\$ 7,989,548</b>			

\*Money market funds and certificates of deposit are recorded at cost and therefore not required to be classified in one of the levels prescribed by the fair value hierarchy.

# American Public Health Association

## Notes to the Financial Statements

### C. INVESTMENTS - CONTINUED

Investments using Level 2 inputs are priced by the investment custodian using an outside data and pricing company that uses a market approach and spreads based on the credit risk of the issuer, maturity, current yield, trading frequency, and other terms and conditions of each security. Management believes the estimates to be a reasonable approximation of the fair value of the investments.

Investment income consists of the following for the years ended June 30,:

	2016	2015
Interest and dividends	\$ 102,827	\$ 97,381
Net (loss) gain on investments	<u>(29,729)</u>	<u>83,270</u>
	<u><b>\$ 73,098</b></u>	<u><b>\$ 180,651</b></u>

For the year ended June 30, 2016, interest and dividends was presented on the statements of activities in the amounts of \$11,290 for unrestricted operating accounts, \$14,810 for temporarily restricted accounts, and \$76,727 for non-operating investments. For the year ended June 30, 2015, interest and dividends was presented on the statements of activities in the amounts of \$2,011 for unrestricted operating accounts and \$95,370 for non-operating investments. For the years ended June 30, 2016 and 2015, the entire (loss) gain on investments of (\$29,729) and \$83,270, respectively, was recorded as non-operating investment income on the statements of activities.

### D. PROPERTY AND EQUIPMENT

Property and equipment consists of the following at June 30,:

	2016	2015
Land	\$ 3,088,200	\$ 3,088,200
Building	9,623,444	9,623,444
Building improvements	379,407	359,158
Furniture and fixtures	1,147,749	1,147,749
Equipment	1,276,348	1,144,068
Software	<u>2,711,537</u>	<u>2,671,764</u>
	18,226,685	18,034,383
Less accumulated depreciation and amortization	<u>(8,472,972)</u>	<u>(7,730,648)</u>
	<u><b>\$ 9,753,713</b></u>	<u><b>\$ 10,303,735</b></u>

# American Public Health Association

## Notes to the Financial Statements

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### E. BOND PAYABLE

On August 8, 2013, the Association refinanced its building. The District of Columbia issued a fixed rate tax-exempt bond in the amount of \$7,160,000, on behalf of the Association, with the proceeds used to refinance the outstanding Series 1998 Bonds. Under the provisions of the agreement, payments for the note are made monthly and will continue until August 1, 2028. The interest rate is fixed at 1.92%. The Bonds have been purchased and are held by SunTrust Bank with the building serving as security. The principal balance of the revenue bond was \$5,959,876 and \$6,389,830 at June 30, 2016 and 2015, respectively.

The loan stipulates several covenants. The Association believes it is in compliance with all loan covenants.

Interest expense on the bond payable for the years ended June 30, 2016 and 2015 was \$120,211 and \$128,185, respectively.

Approximate future minimum principal payments on the bond payable are as follows:

For the Year Ending June 30,

2017	\$	439,000
2018		447,000
2019		456,000
2020		465,000
2021		474,000
Thereafter		<u>3,679,000</u>
	\$	<u>5,960,000</u>

# American Public Health Association

## Notes to the Financial Statements

### F. ENDOWMENT

The Association's endowment consists primarily of funds established for award programs. As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

#### *Interpretation of Relevant Law*

The Association has interpreted the *Uniform Prudent Management of Institutional Funds Act of 2007 (UPMIFA)*, enacted by the District of Columbia, as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Association classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

#### *Return Objectives and Risk Parameters*

The Association has adopted an investment policy for endowment assets that attempts to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Association must hold in perpetuity or for a donor-specified period(s). The endowment assets are invested in a conservative manner with the expectation to provide an average annual rate of return of approximately 3 percent over time. Actual returns in any given year may vary from this amount.

#### *Strategies Employed for Achieving Objectives*

To satisfy its long-term rate-of-return objectives, the Association relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized), interest and dividends.

#### *Spending Policy and How the Investment Objectives Relate to Spending Policy*

The Association has a policy of maintaining a full historical value of the permanently restricted endowments. The permanently restricted funds are currently invested in certificates of deposit and mutual funds in an effort to generate returns to cover short-term spending targets.

Changes in endowment net assets for the year ended June 30, 2016:

	Board-designated Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Beginning endowment net assets	\$ 379,289	\$ 3,153	\$ 622,659	\$ 1,005,101
Investment income	9,428	12,259		21,687
Contributions	648		3,520	4,168
Expenditures	(13,724)	(4,848)		(18,572)
Ending endowment net assets	<b>\$ 375,641</b>	<b>\$ 10,564</b>	<b>\$ 626,179</b>	<b>\$ 1,012,384</b>

# American Public Health Association

## Notes to the Financial Statements

### F. ENDOWMENT – CONTINUED

Changes in endowment net assets for the year ended June 30, 2015:

	Board-designated Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Beginning endowment net assets	\$ 382,980	\$ 8,576	\$ 614,264	\$ 1,005,820
Investment income	2,011			2,011
Contributions			8,395	8,395
Expenditures	(5,702)	(5,423)		(11,125)
Ending endowment net assets	<b>\$ 379,289</b>	<b>\$ 3,153</b>	<b>\$ 622,659</b>	<b>\$ 1,005,101</b>

### G. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consist of the following at June 30,:

	2016	2015
Scientific, professional and section affairs	\$ 314,095	\$ 302,406
Award programs	271,994	270,710
Fund raising	48,255	44,369
Convention	3,235	21,715
	<b>\$ 637,579</b>	<b>\$ 639,200</b>

Temporarily restricted net assets were released from donor restrictions for the years ended June 30, 2016 and 2015 by incurring expenses satisfying the purposes specified by donors as follows:

	2016	2015
Scientific, professional and section affairs	\$ 109,578	\$ 114,872
Award programs	32,148	19,835
Fund raising	22,063	15,416
Convention	18,479	17,740
Government relations and affiliate affairs	-	66,086
	<b>\$ 182,268</b>	<b>\$ 233,949</b>

# American Public Health Association

## Notes to the Financial Statements

### H. PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets consist of the following at June 30,:

	2016	2015
Award programs	\$ 622,104	\$ 618,584
Scientific, professional and section affairs	<u>4,075</u>	<u>4,075</u>
	<u>\$ 626,179</u>	<u>\$ 622,659</u>

### I. RENTAL INCOME

The Association leases approximately 6,600 square feet of its headquarters building in Washington, DC under a noncancelable operating lease. In June 2016, the lease was renewed for one year. Total rental income from the leases were \$339,476 and \$333,633 for the years ended June 30, 2016 and 2015, respectively.

The approximate future minimum rental payments to be received from the tenant total \$328,000 for the year ending June 30, 2017.

### J. RETIREMENT PLAN

The Association has a contributory tax deferred annuity 403(b) plan covering substantially all employees meeting certain age and service requirements. Employees are able to voluntarily enter into a salary reduction agreement wherein a portion of their salary is forwarded to a qualified custodian. The Association's contributions are discretionary and based upon: (1) a percentage of the employee's compensation, and (2) the amount of the employee's contribution. The Association's retirement plan expense for the years ended June 30, 2016 and 2015 was \$366,672 and \$372,224, respectively.

# American Public Health Association

## Notes to the Financial Statements

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### K. COMMITMENTS AND CONTINGENCIES

Employment contract: The Association has an employment agreement with a key employee. According to the agreement, if the employee is terminated by the Association without cause, the Association must continue to pay the employee at the then-current salary rate for a period of six months following the date of notice.

Hotel and convention center contracts: The Association has entered into several agreements with hotels providing for room accommodations for its meetings and conventions through 2019. In the event the Association cancels its agreement with the hotels, it can be held liable for amounts up to the total net room commitment depending upon the date of cancellation, less any insurance proceeds.

Federal grants and contracts: The Association participates in a federally assisted grant program and federal contract, both of which are subject to financial and compliance audits by the U.S. Department of Health and Human Services or its representatives. As such, there exists the possibility for potential questioned costs that may result from such an audit. Management does not anticipate any significant adjustments if such an audit were to occur.



T A T E



T R Y O N

A Professional Corporation

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and Consultants

## Independent Auditor's Report on the Other Financial Information

To the Executive Board  
American Public Health Association

We have audited the financial statements of American Public Health Association as of and for the year ended June 30, 2016, and our report thereon dated September 19, 2016, which expressed an unmodified opinion on those financial statements, appears on page one. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expense is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

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*Tate & Tryon*

Washington, DC  
September 19, 2016

# American Public Health Association

## Schedule of Functional Expense

Year Ended June 30, 2016 with Comparative 2015 Totals

	Scientific and Professional Affairs	Convention	Periodicals	Government Relations and Affiliate Affairs	Membership Services	Books	Kellogg Grant	Award Programs	Management and General	Communi-cations	Fund Raising	2016 Total	2015 Total
Salaries and wages	\$ 1,113,355	\$ 589,812	\$ 527,644	\$ 601,182	\$ 411,742	\$ 392,301	\$ 306,944	\$ -	\$ 1,540,921	\$ 274,257	\$ 127,675	\$ 5,885,833	\$ 5,789,704
Employee benefits and payroll taxes	272,967	173,313	153,209	150,520	96,141	110,284	93,056		436,544	63,410	37,232	1,586,676	1,437,587
On-site convention costs	3,897	1,452,625	4,147	2,081	8,824	4,423			42,875	5,772	15,546	1,540,190	1,541,134
Consulting and temporary services	549,201	59,325	403,188	127,187	28,179	99,963		6,150	123,314	6,300	12,801	1,415,608	1,636,426
Travel and related costs	298,306	45,953	54,761	130,082	207,286	16,017		20,196	179,840	5,975	30,159	988,575	941,423
Other costs	61,571	204,050	119,336	117,698	54,961	44,100		19,423	293,660	23,496	27,755	966,050	953,789
Printing and production	29,177	90,371	635,127	4,563	35,234	11,452				7,297	1,379	814,600	995,823
Depreciation and amortization	69,634	48,008	48,827	40,477	38,765	29,700			442,756	17,184	6,975	742,326	635,329
Professional services	13,914	1,133	243,357		31,040	1,580			126,725	684	84	418,517	354,334
Subcontract costs	395,949											395,949	428,468
Taxes (non-payroll)			250						386,038			386,288	368,596
Postage, shipping and mailing	843	48,210	202,401	680	24,751	98,849		103	7,262	906	1,171	385,176	371,104
Property management, rent and utilities									236,272			236,272	308,346
Telephone	90,344	4,214	3,222	31,567	7,472	1,147			26,433	2,203	769	167,371	91,384
Equipment rental and maintenance	8,616	5,000	5,932	4,756	4,200	3,706			112,195	2,142	817	147,364	193,972
Building interest and finance costs									143,265			143,265	150,823
Cost of goods sold						116,005						116,005	121,452
Insurance	14,429	24,962	12,174	7,116	4,847	27,723			17,121		1,513	109,885	112,739
Contribution to other organizations		13,935							94,238			108,173	111,110
Supplies and equipment	12,604	11,371	5,455	1,923	16,304	3,583			45,719	118	5,479	102,556	108,587
Occupancy allocation	157,048	97,901	95,594	95,317	83,414	64,129			(658,086)	45,490	19,193	-	-
Indirect and Board allocation	480,648	48,164	41,918	121,773	18,822	17,146			(734,082)		5,611	-	-
	<b>\$ 3,572,503</b>	<b>\$ 2,918,347</b>	<b>\$ 2,556,542</b>	<b>\$ 1,436,922</b>	<b>\$ 1,071,982</b>	<b>\$ 1,042,108</b>	<b>\$ 400,000</b>	<b>\$ 45,872</b>	<b>\$ 2,863,010</b>	<b>\$ 455,234</b>	<b>\$ 294,159</b>	<b>\$ 16,656,679</b>	<b>\$ 16,652,130</b>